

**GRE Waiver Request
University of Maine School
School of Computing and Information Science**

The following request form is available to only those pursuing a **non-thesis** graduate degree or program. Examples include the graduate distance degrees (MS Information Systems, MS Spatial Informatics, dual MSIS/MBA), the graduate certificate programs (Information Systems and Geographic Information Systems) and MS Spatial Information Science and Engineering (non-thesis option). The GRE will be requested from any applicants who may have sufficient work experience but who do not meet academic minimums.

Name: _____

Email: _____ Phone: _____

UMaine MaineStreet ID: _____ (if available)

Mailing Address: _____

City/State/Zip Code: _____

Desired Start Date: _____

I am requesting a waiver of the GRE for the following reason:

- I have taken the GMAT exam previously with a score of at least a 500. You must provide official copies of the test results. You may convert your score at: http://www.ets.org/gre/institutions/about/mba/comparison_tool
GMAT Score and equivalent GRE _____
- I have taken an alternative standardized exam for entrance into a graduate program (e.g., LSAT, MAT, and others). If approved you must provide official copies of the test results.
Test taken _____
Score/percentile of that score _____
- I have a PhD, JD, MD, or Master's Degree from a U.S. accredited program. You must provide official transcripts.
Degree/University _____
- I am a licensed professional engineer. Please submit official documentation.
Date received _____ State(s) of License: _____
- I have completed two of the required graduate courses by distance or otherwise with a B+ or better in the UMaine School of Computing and Information Science as a non-degree student. Qualifying courses are those shown at <https://umaine.edu/msis/curriculum-and-degree-requirements/#master> Please indicate your grades by the courses completed: SIE 507 ____, SIE 515 ____, SIE 525 ____, SIE 550 ____, SIE 505 ____ (recommend taking SIE 505 after SIE 507)

Professional Work Experience GRE Waiver: I have five or more years of work experience after the BA/BS degree that demonstrates professional level experience.

Please provide the following documentation:

- (1) a professional work experience resume,
- (2) if not provided on the resume, provide in a separate document a list of each job title, specific work dates, and responsibilities (feel free to describe also tasks and/or accomplishments in each job if you so desire), and
- (3) specifically describe or designate how your listed job responsibilities meet one or more of the professional work experience criteria listed below.

Professional Work Experience Criteria

Assuming that all other academic minimums have been met, the GRE may be waived for five or more years of work experience after the BA/BS degree that demonstrates professional level experience. Professional work experience includes:

- 1. Technical use and management of information systems, and/or
- 2. Management of technical staff in a direct working relationship, and/or
- 3. Leadership of technical work teams, and/or
- 4. Financial or budgetary responsibility, and/or
- 5. Job responsibilities that specifically demonstrate applied quantitative and analytical skills.

The GRE may be waived also for military members and veterans with five or more years of military experience, provided they meet academic minimums.

Note: Unless they meet one of the other above GRE waiver requirements, international applicants must submit a GRE score regardless of work experience.

Signed:

_____ Applicant

_____ Date

Please return a digital or scanned version of this form directly to:

Karen Kidder, Administrative Support Supervisor, SCIS, **kkidder@maine.edu** and
Dr. Harlan Onsrud, Graduate Coordinator, Spatial Informatics and Information Systems Programs, **harlan.onsrud@maine.edu**.

Approved:

_____ Graduate Coordinator or SCIS Director

_____ Date